

POLICY:

County Council recognizes that dust suppression on gravel roads is both a public and private benefit and will assist residents with the cost of dust control applications.

PROCEDURES:

Dust Control (Short-Term Application)

The following procedure applies to Short-Term Applications:

1. Annually, the County will advise residents of the availability and cost of Short-Term Applications.
 - a) Interested residents must submit an application and payment for dust control no later than April 15th of each year for the June application, or July 31st for the August application. Applications for Dust Control will be received after the deadline, but in accordance with the *Dust Control Application and Payment Deemed Received Policy*.
2. Payment of the applicable fee must accompany the application.
3. The County will schedule the Short-Term Applications so that the areas receiving dust control first will alternate from year to year to ensure an equitable program for all applicants.
4. Residents who make arrangements for private Short-Term Applications must contact the County in advance of the application to ensure a qualified contractor is applying an industry-approved dust suppression product to the road.
5. The County may permit Short-Term Applications along Secondary Highways with prior approval of Alberta Transportation.
6. The County will maintain all Short-Term Application sites on County roads so that the safety of the travelling public is not jeopardized. This may include grading through the sites to even out a rough surface.

Dust Control (Long-Term Application)

The following procedure applies to Long-Term Applications:

7. If a Long-Term Application project is initiated by Council, or if sufficient interest is expressed by the benefitting residents, Council will advise the residents of the estimated special tax or local improvement tax for the project.
8. If a sufficient number of residents agree to pay the tax for a Long-Term Application, Council will schedule the project subject to budget approval.
9. When the life-span of the dust suppression product has expired, and the safety of the travelling public is in jeopardy, the County may remove the product if a valid request has not been received to reapply the dust suppression product.

POLICY:

As Beaver County accepts payments in different forms, this policy defines when a Dust Control Application with payment shall be deemed received.

GUIDELINES:

1. Any payment for Dust Control in a cashable form received at the County Office during office hours shall be deemed to have been received on the same date as received.
2. Any payment for Dust Control received in the drop box at the County Office shall be cleared from the box at 8:30 a.m. and shall be deemed received the previous business day.
3. Any payment for Dust Control received in the form of a post-dated cheque, shall be deemed to have been received on the same date as the date written on the cheque.
4. Any payment for Dust Control forwarded by mail shall be deemed to have been received on the same date as the postmark stamped on the envelope in which the said payment was mailed.
5. Any payment for Dust Control forwarded by on-line banking shall be deemed to have been received on the same date as the payment date indicated on the financial institution's payment report.
6. Any payment for Dust Control made by credit card must be accompanied by a Dust Control Application at the time of payment. Payments not made in person at the Beaver County Office, made be accepted over the phone, however the application must be received in the office, via mail or email, by Administration prior to processing the payment over the phone.
7. Should the 15th of April and the 31st of July in any year be a weekend or statutory holiday, the Dust Control date is the next business day before 4:30 pm.

DEFINITIONS

Dust Control Application and Payable Date: The 15th of April and the following 31st of July of the year in which Dust Control is requested.

Council Approval

Date: January 24, 2018

Motion: 18-023

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