



Employment Opportunity - Youth Worker



The Tofield Ryley/Beaver County West FCSS is currently seeking a Summer Youth Worker. The Youth Worker will be under the direction of the Tofield/Ryley/Beaver County West FCSS and will be responsible with development and implementation of summer activities for youth in the communities of Tofield, Ryley and Beaver County West.

Position Title:	Summer Youth Worker
Date Posted:	April 18, 2018
Application Deadline:	Posting will remain open until a suitable candidate is found.
Hours:	30 hrs per week - 12 weeks - June – August 2018
Salary:	\$16 per hour

The Summer Youth Worker is responsible for:

- Serve as a role model to youth in the program and community.
- Monthly calendar preparation and distribution.
- Planning, organizing and supervising activities and field trips.
- Assist with fundraisers as required.
- Keep accurate attendance records of participants.
- Update the program web-site and social media accounts.
- Other duties as assigned.

To be eligible for employment under the S.T.E.P. program, applicants must be returning to High School or Post-Secondary in the fall of 2018. The candidate must possess a valid driver's licence, his/her own reliable vehicle and will be able to obtain a clean, current, Criminal Record Check and Child Welfare Intervention Check.

We appreciate and consider all applications however only those selected for an interview will be contacted.

Please email or fax your resume to:

Tofield/Ryley/Beaver County West FCSS

Attention: Jamie Sutton

Box 1058

Tofield, AB, T0B 4J0

Fax #: 780-662-3854

Email: tofieldfcss@gmail.com

Employment Opportunity - Community Programmer

The Tofield Ryley/Beaver County West FCSS is currently seeking a Community Programmer. The Community Programmer is responsible for developing, implementing and evaluating programs and events for all ages in the communities of Tofield, Ryley and Beaver County West.

Position Title:	Community Programmer
Date Posted:	April 13, 2018
Application Deadline:	Posting will remain open until a suitable candidate is found.
Hours:	14 hrs per week, some evening & weekend shifts required.
Salary:	\$22.00 per hour

The Community Programmer is responsible for:

- Develop workshops, programs and events for families, individuals, youth, and seniors.
- Establish partnerships with schools, businesses and other community service organizations.
- Provide coverage for the Administrative Assistant during their absence.
- Possess effective communication and listening skills.
- Possess the ability to work independently as well as part of a team.
- Must possess superior organizational skills.

Applicants must have a minimum Grade 12 education, post-secondary education or work-related experience in a related Human Services field would be an asset. The candidate must possess a valid driver's licence, his/her own reliable vehicle and will be able to obtain a clean, current, Criminal Record Check and Child Welfare Intervention Check.

We appreciate and consider all applications however only those selected for an interview will be contacted.

Please email or fax your resume to:

Tofield/Ryley/Beaver County West FCSS

Attention: Ruth Gill – Director

Box 1058, Tofield, AB, T0B 4J0

*** Fax #: 780-662-3854 * Phone #: 780-662-7067**

Email: rgilltofieldfcss@gmail.com



2017 Audited Financial Statement

2017 Audited Financial Statement

On April 18, 2018, Council accepted the 2017 audited financial statement as presented by MNP LLP.

To view the statement, visit www.beaver.ab.ca/council/financials. Paper copies are also available at the Beaver County Service Centre.