



## Employment Opportunity - Equipment Operator

### Equipment Operator III

**POSITION:** Grader Operator (Seasonal)

**CLASS:** Equipment Operator III

**RATE OF PAY:** \$29 - \$35.29 per hour

**Terms of Employment:**

- As per Beaver County's policies and the Collective Agreement with the I.U.O.E. Local 955
- Works under Labour Foreman as an equipment operator and may be required to perform other duties
- Available to work non-regular hours if required, as per section six (6) "Hours of Work" of the Collective Agreement with I.U.O.E. local 955

**Qualifications:**

- Minimum Grade 12 or G.E.D.
- Proven experience and ability to perform road maintenance of roads, signs, bridges, etc., general servicing of equipment and other duties as assigned by Supervisor
- Previous experience is essential
- Valid Class 5 Drivers License
- Knowledge of Beaver County
- Ability to work independently and assume responsibility for maintenance of equipment
- Ability to work effectively with other employees and the public

**COMPETITION CLOSING DATE/TIME:** 4:30 pm, Friday, May 11, 2018 or until a suitable candidate is found.

Interested applicants are requested to submit their resume to:  
Dan Blackie  
Superintendent of Transportation  
Box 140  
Ryley, AB T0B 4A0  
Or by e-mail to: [dblackie@beaver.ab.ca](mailto:dblackie@beaver.ab.ca)

Note: Beaver County is an equal opportunity employer and adheres to a non-smoking policy in its working environment.

Beaver County has a comprehensive and active safety program. Drivers abstract will be required for successful applicant.

Beaver County thanks all applicants for their interest, however advises that only those selected for an interview will be contacted.

## Employment Opportunity

### Administrative / Communications Intern / Summer Student

#### Temporary, Full-time, Summer (June – August)

Beaver County is seeking a temporary, full-time Administrative / Communication Intern for the summer term (June to August) to provide communications and marketing support to the Community Development department. Duties of the position will be dependent on the skill set of the candidate and may include, but not limited to:

- Create, develop and manage content for Beaver County's website, face book and twitter
- Conduct research, write and edit stories; and gather appropriate photos for the Beaver County Chronicle
- Develop, create and manage a photo contest
- Assist with updates to Beaver County's business directory
- Provide assistance on special projects and events throughout Beaver County as required
- Assist with Beaver County's two Campgrounds
- Provide administrative assistance when needed

The successful candidate will have completed at least one year of post-secondary education (preferably in communications or marketing) and must be returning the following year. The candidate will be able to work independently, possess strong organizational skills, be attentive to detail and be a highly motivated team player. Excellent organizational, communication (verbal, written and computer) skills are essential. Event experience is an asset.

Hours of work will generally be 8:30 a.m. - 12:00 p.m. and 1:00 p.m. - 4:30 p.m., five days per week, plus some weekend work. Qualified individuals are encouraged to submit a cover letter and resume with references, stating relevant training and experience, to:  
Susan Lungal, Community Development Coordinator  
Beaver County  
Box 140 Ryley, AB T0B 4A0  
T: (780) 663-3730 F: (780) 663-3602 E: [slungal@beaver.ab.ca](mailto:slungal@beaver.ab.ca)

Beaver County is committed to a healthy and safe workplace. This opportunity will remain open until a suitable candidate is found; however, applications received by 4:30 p.m. on May 25, 2018 will be given first consideration. We thank all applicants for their interest, however only those selected for an interview will be contacted.

The student will report to / be mentored by Beaver County's Community Development Coordinator and Community Development Assistant.