

Employment Opportunities

Beaver County is seeking to fill the following positions:

RECEPTIONIST TEMPORARY FULL-TIME

The County is seeking a qualified person to fill the receptionist position at the County Service Centre in Ryley. Hours of work are 35 hours per week, Monday to Friday. Wage range is \$27.51 to \$33.47 per hour.

A detailed position profile is available on the County's website at www.beaver.ab.ca. Applications will be accepted until 4:30 pm, August 31, 2018.

ADMINISTRATIVE ASSISTANT (STUDENT) TEMPORARY PART-TIME

The County is seeking a student between the ages of 16-19 to support the administrative team at the County Service Centre in Ryley.

Hours of work will be weekdays, up to 16 hours per week, including Fridays of each week (unless school is in session). The position will commence in late August (if available) or as soon as possible thereafter until December 31, 2018. Wage rate is \$16.44 per hour.

More information is available on the County's website at www.beaver.ab.ca. Applications will be accepted until a suitable candidate is found.

Application Process

Interested applicants are encouraged to submit a cover letter, stating the position for which they are applying, accompanied by a resume with qualifications and experience, and including a minimum of three references.

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Beaver County
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Ryley, AB T0B 4A0

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Fax: (780) 663-3602
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www.beaver.ab.ca

Beaver County is committed to a healthy and safe work environment. We thank all applicants for their interest, however only individuals selected for an interview will be contacted.

Community Events

Holden Museum Close the Museum with Sound Sunday, September 2 Season Closing 12 to 4 pm

Can you send a Telegraph message?
Can you play the Pump Organ?
Can you tune a Shortwave Radio?

Come see what others do. Top it off with refreshments and goodies. Museum is located at 4928 - 50 Ave., Holden, AB
780-688-3596 or email holdenmuseum@gmail.com
Season: May 21 to September 9
Fri., Sat., Sun., 12 to 4 pm or by appointment otherwise.

Tofield Legion Memorial Open Golf Tournament

Saturday, August 25 - 9:30 am start.
18 holes - carts included at the Tofield Golf & Driving Range.
\$85 per person & dinner included. Extra dinner guests \$18 each.
\$10,000 Hole-In-One Prize sponsored by Tofield IGA.
Legion member discounts.
To register, phone 780-662-2737 or 780-662-3112

Tofield Mercury's 100th Anniversary

This year marks the Tofield Mercury's 100th Anniversary. Beaver County Council proclaimed **August 24th, 2018** "Tofield Mercury Day."

Beaver County Council and staff would like to say Congratulations on your 100th Anniversary, we hope you go on to celebrate another 100 years of success!

