

# Beaver County – MRF User Guide

<https://beavercounty.mrf.com>




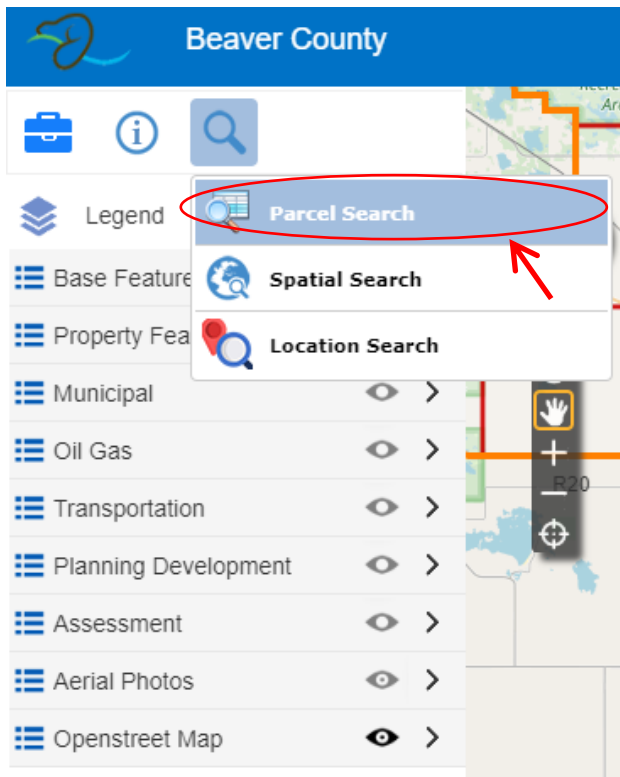
## TO SEARCH PROPERTY

1. Click on the blue link for guest login

A login form with two input fields: "username" and "password". Below the "password" field are links for "Forgot your password?" and "Change password". A blue "Sign in" button is at the bottom right.

[Please click here to enter the site as guest.](#)

2. Read and click “Agree” on the Disclaimer page
3. Move the cursor to the “Search” icon  on the left toolbar
4. Click on “Parcel Search”

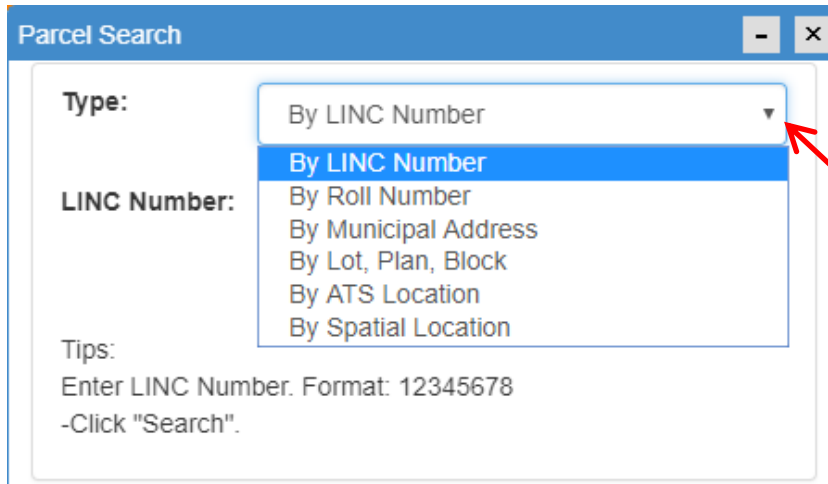


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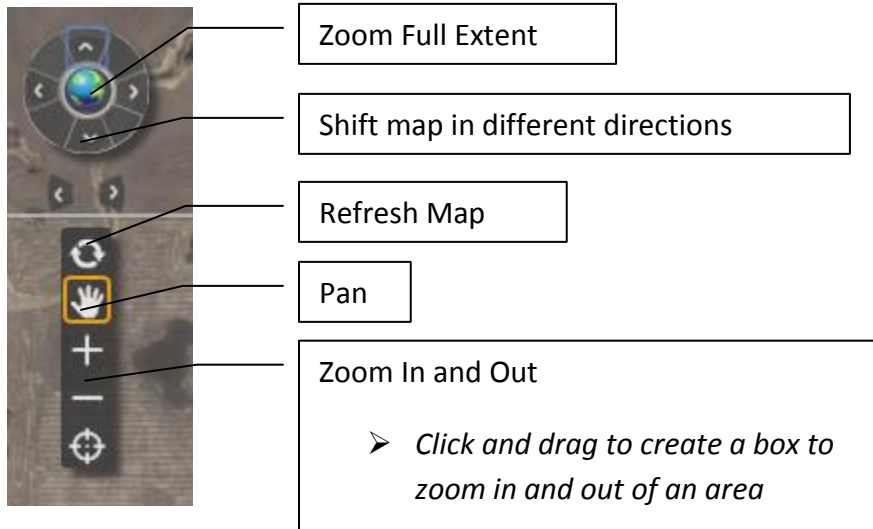
<https://beavercounty.mrf.com>




5. Click on the drop-down box to search property by preferred “Type”, enter information, and click “Search”
  - Read the “Tips” on the bottom of the box for instructions
  - To search by LINC, do not include the “00” in the beginning
  - ATS location is the same as Long Legal Location (e.g. NE 3-50-17-W4)

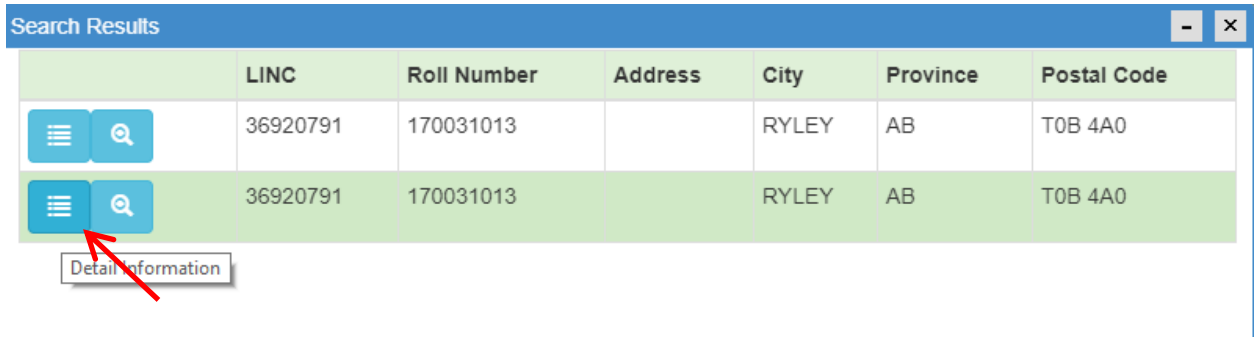


6. You can minimize and exit the window using the boxes on the top right corner
7. Use the Navigation tool on the left to zoom and pan

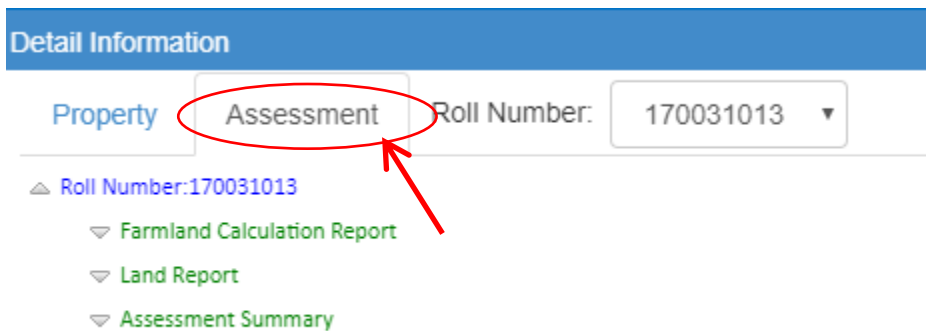



## TO VIEW ASSESSMENT REPORTS

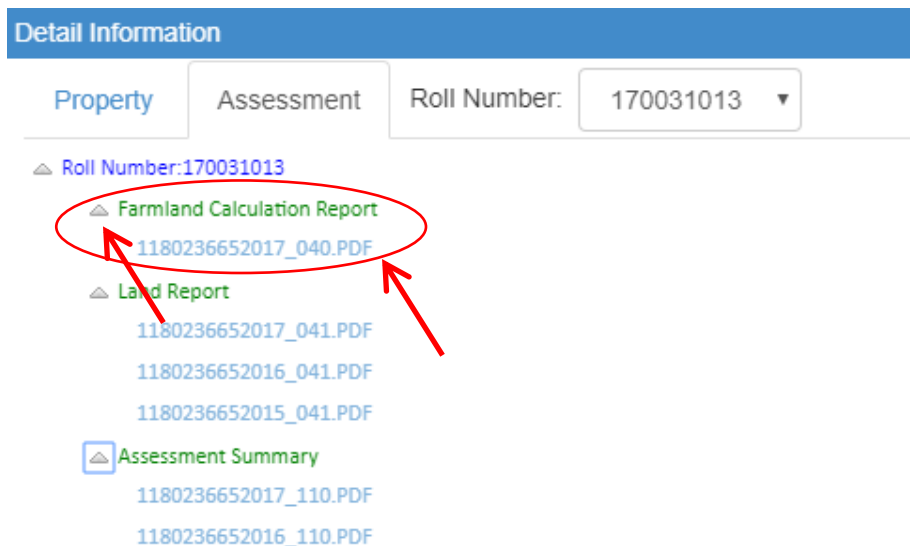
1. Locate property (see steps 1 - 5 on page 1)
2. Once the “Search Results” window opens, click on the “Detail Information” icon  on the left.





3. Click on the “Assessment” tab on the top

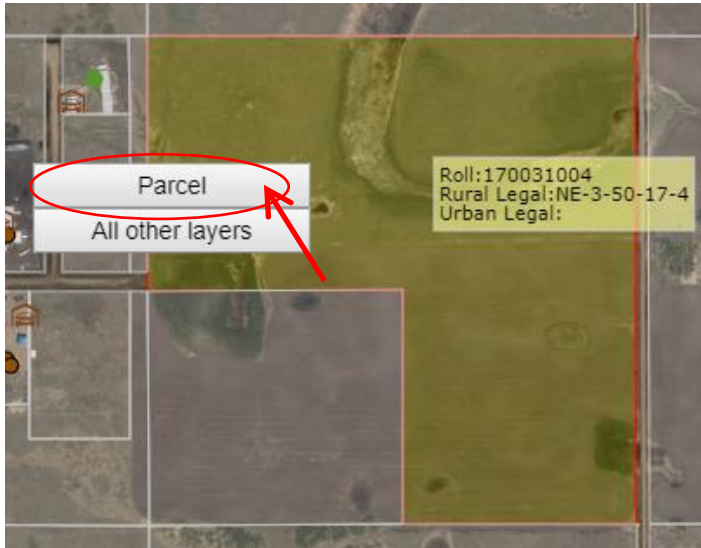


4. Click on the down arrow  to expand the report tab
5. Click on the blue PDF link to download the assessment report

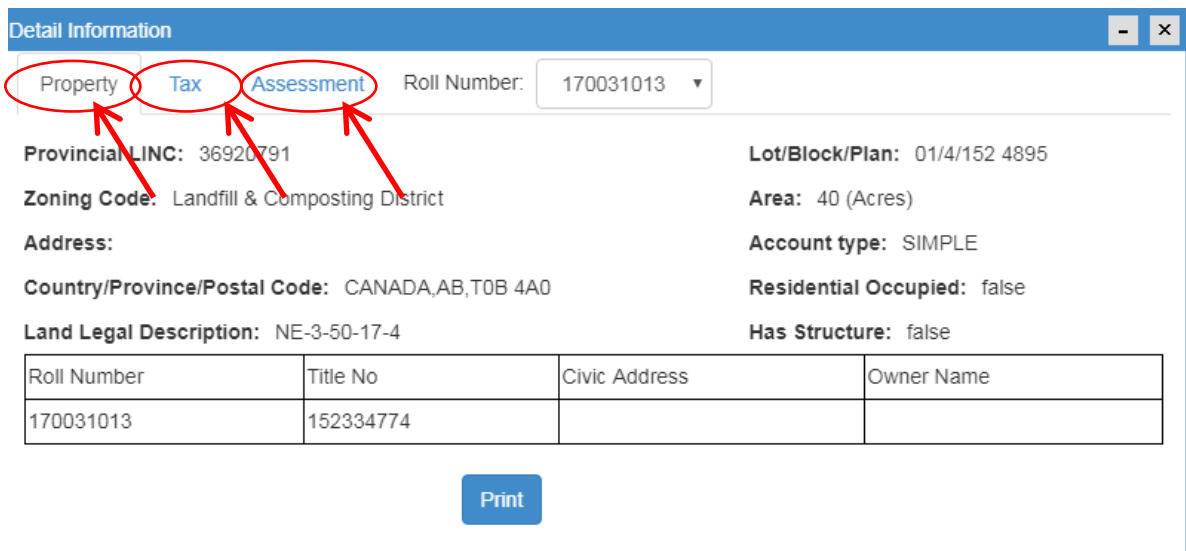


## TO VIEW PROPERTY INFORMATION AND FEATURES


1. Locate property (see steps 1 - 5 on page 1)
2. Click on the “Identity”  icon to turn on the identity feature
3. The icon will be highlighted once selected 
4. Click on the property, a pop-up box will appear
5. Click on “Parcel”






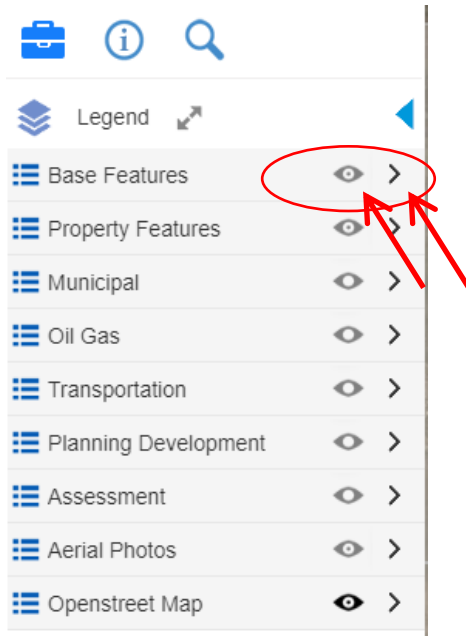
6. A “Detail Information” window will appear.
7. Click on the different tabs at the top for property and assessment information.




Roll Number	Title No	Civic Address	Owner Name
170031013	152334774		

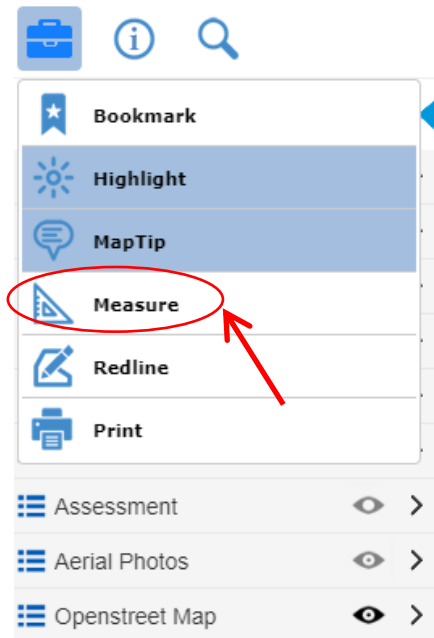
8. You can minimize and exit the window using the boxes on the top right corner 

- To view the symbols and features on the map, go to the toolbar and click on the “Visibility” icon  to turn on a feature .
- Click on the arrow  to expand feature

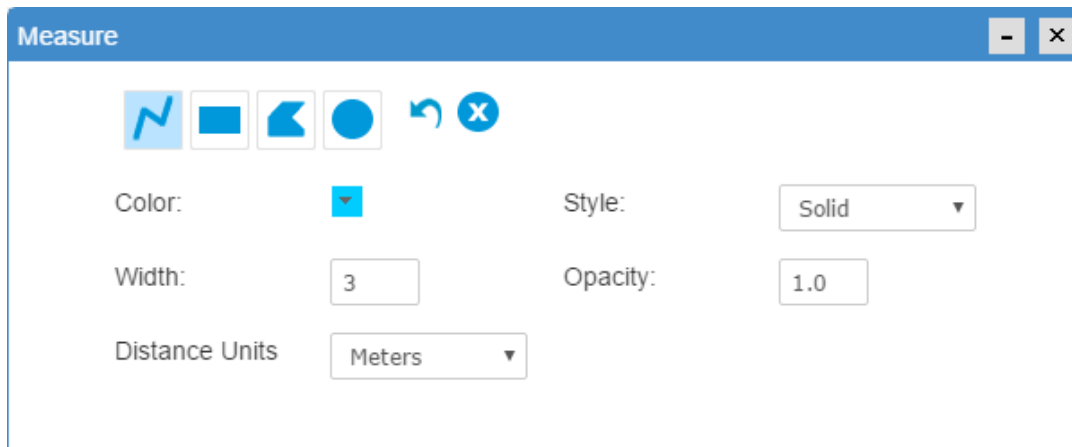




## TO USE MEASUREMENT TOOL

1. Locate property (see steps 1 - 5 on page 1)
2. Move cursor to the “Map” icon  and select “Measure”



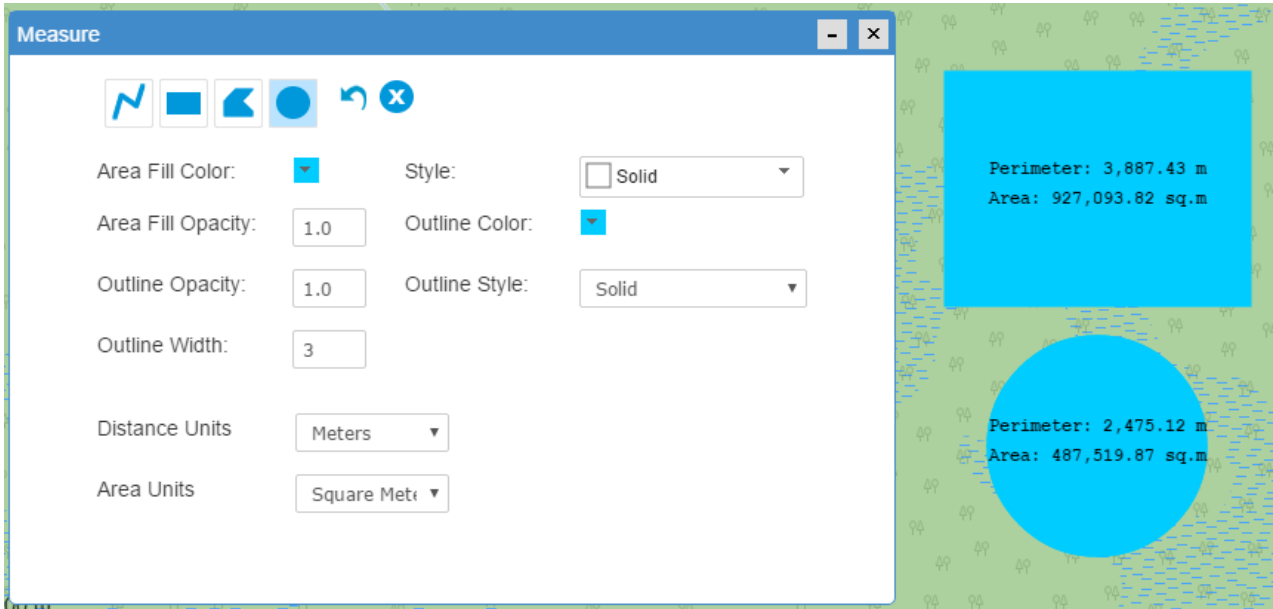
3. After clicking on the “Measure ” icon, the following window will appear:



- Use  to undo last mark-up
- Use  to clear ALL mark-ups

4. **To measure line**, adjust the settings for the line and click the map for drawing the line. Double click to end the line.

5. **To measure the area**, adjust the settings for the shape: rectangle or circle. Click the map and drag to the size desired. Release cursor to finish shape.



6. **To measure area using a polygon**, adjust the settings of the polygon. Click on the map to draw the polygon and double click to end measure...

