



The personal information provided as part of this application is collected under the Safety Codes Act and the Municipal Government Act and in accordance with the Freedom of Information and Protection of Privacy Act. The information is required and will be used for issuing permits, safety codes compliance verification and monitoring, and property assessment purposes. The name of the permit holder and the nature of the permit is available to the public upon request. If you have any questions about the collection or use of the personal information provided, please contact the Municipality.

## BUILDING PERMIT FEE SCHEDULE

### RESIDENTIAL/DWELLING UNITS/FARM

New Construction - Building Permit Levy (main level)	\$ 00.50 per sq. ft.
- Upper/Lower Floors	\$ 00.39 per sq. ft.
Additions/renovations/basement development	\$ 00.39 per sq. ft.
	\$ 100.00 (minimum fee)

### Accessory Buildings

Garages (attached or detached) (flat rate) (under 624 sq. ft.)	\$ 110.00
Shops, garages, storage buildings (over 624 sq. ft.)	\$ 00.39 per sq. ft.
Decks or garden storage sheds (sheds under 150 sq. ft.)	\$ 95.00

Fireplaces (if not included in new construction) (flat rate)	\$95.00
Demolitions Residential (flat rate)	\$95.00
Geothermal Heating	\$250.00

### COMMERCIAL/INDUSTRIAL/INSTITUTIONAL

First \$1,000,000.00 construction value	\$ 6.25 per \$1,000 construction value
Over \$1,000,000.00 construction value	\$ 6,250.00 + (\$ 5.00 per \$1,000 construction value portions over \$1,000,000.00)
(Minimum Fee)	\$350.00
Demolitions Commercial (flat rate)	\$160.00
Sign (Pylon)	\$150.00

### MOBILE AND MODULAR HOME

<b>Modular</b> Home (RTM's, etc.)	\$ 350.00
Basement Development	\$ 0.39 sq. ft. (min. \$150.00)
<b>Mobile</b> Homes Set-up	\$ 200.00
Basement Development (if on foundation)	\$ 0.39 sq. ft. (min. \$150.00)

**NOTE:** Add applicable 'Safety Codes Council' levy to each permit; \$ 4.50 each permit or 4% of permit levy, whichever is greater!

A minimum Cancellation fee of \$35.00 will be retained when a permit is cancelled or 25% of the permit fee where a drawing review or site inspection has been completed.

When work has commenced without first obtaining the required permit(s); the permit fees will be doubled up to a maximum of a \$500.00 surcharge per permit.

Supplementary inspections and re-inspections performed in addition to those required under the Municipalities Joint Quality Management Plan will be charged to the permit applicant at the rate of \$110 per inspection (plus Levy)

Additional pre-authorized inspection services not covered under permit(s), and site investigations requested by the Municipalities, will be invoiced at the rate of \$75 per hour (minimum 2 hours) (plus GST).

Extensions up to one (1) year will be charged at a rate of \$125.00 (plus levy). Variances will be charged at a rate of \$125/hour (min 2 hr) (plus levy) fees

Rush inspections for ALL disciplines will be charged as follows:

- 3 business days notice - \$250 (plus Levy)
  - 2 business days notice - \$275 (plus Levy)
  - 1 business days notice - \$350 (plus Levy)
- (payment must be made prior to inspection taking place)



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## HOMEOWNER QMP MINIMUM REQUIREMENTS SITE BUILT NEW SINGLE FAMILY RESIDENTIAL PERMIT INSPECTION STAGES

ALLOW 2 to 5 BUSINESS DAYS NOTICE WHEN CALLING FOR AN INSPECTION  
Online inspection request is available at [www.inspectionsgroup.com](http://www.inspectionsgroup.com)

NOTE: the applicant may request additional inspections for an additional fee

### BUILDING PERMITS

Foundation prior to backfill:	<ul style="list-style-type: none"><li>• Footings and walls poured with forms removed</li><li>• Weeping tile in place</li></ul>
OR	<ul style="list-style-type: none"><li>• Washed rock and damp proofing in place</li></ul>
Framing prior to drywall:	<ul style="list-style-type: none"><li>• Framing of walls, floors and roof complete prior to insulation</li><li>• Building accessible for inspection</li><li>• Manufactured engineered floor joist layouts on site</li><li>• Truss layout and roof bracing details on site</li></ul>
Final prior to occupancy within 365 days of permit issuance:	<ul style="list-style-type: none"><li>• Handrails in place and guards complete</li><li>• Heating/ventilation system installed and ductwork complete</li><li>• Smoke alarms and carbon monoxide detectors installed</li><li>• All items from previous inspection reports or plan examination complete</li></ul>

### ELECTRICAL PERMITS

Rough in prior to drywall:	<ul style="list-style-type: none"><li>• Main service installed</li><li>• All wire and boxes installed and visible</li><li>• Bonding and grounding complete</li></ul>
Final prior to occupancy within 365 days of permit issuance:	<ul style="list-style-type: none"><li>• All items from previous inspection reports complete</li><li>• Panel labeled</li><li>• Smoke alarms installed</li><li>• All load devices and switches installed and operational</li></ul>

### GAS PERMITS

Final prior to occupancy within 365 days of permit issuance:	<ul style="list-style-type: none"><li>• All gas piping installed</li><li>• Pressure test complete</li><li>• Gas meter installed</li><li>• All fixtures installed, vented and operational</li></ul>
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### PLUMBING PERMITS

Rough in prior to covering:	<ul style="list-style-type: none"><li>• All drain or sewer lines installed</li><li>• All water lines installed</li><li>• All vent stacks installed</li></ul>
Final prior to occupancy within 365 days of permit issuance:	<ul style="list-style-type: none"><li>• All items from previous inspection reports complete</li><li>• All fixtures installed and operational</li></ul>

### PRIVATE SEWAGE DISPOSAL SYSTEM PERMITS

Rough in prior to covering:	<ul style="list-style-type: none"><li>• Majority of system installed with a portion left open for inspection</li></ul>
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#### The Inspections Group Inc.

12010 – 111 Avenue  
EDMONTON AB T5G 0E6  
Phone: 780 454 5048  
Fax: 780 454 5222

110, 4910 50 Avenue  
COLD LAKE AB T9M 0G1  
Phone: 780 594 4301  
Fax: 780 594 3720

4905 – 4<sup>th</sup> Avenue, Lower Level  
EDSON AB T7E 1V9  
Phone: 780 723 4923  
Fax: 780 723 3991



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## CONTRACTOR QMP MINIMUM REQUIREMENTS SITE BUILT NEW SINGLE FAMILY RESIDENTIAL PERMIT INSPECTION STAGES

ALLOW 2 to 5 BUSINESS DAYS NOTICE WHEN CALLING FOR AN INSPECTION

Online inspection request is available at [www.inspectionsgroup.com](http://www.inspectionsgroup.com)

NOTE: the applicant may request additional inspections for an additional fee

### BUILDING PERMITS

Foundation prior to backfill:	<ul style="list-style-type: none"><li>• Footings and walls poured with forms removed</li><li>• Weeping tile in place</li></ul>
OR	<ul style="list-style-type: none"><li>• Washed rock and damp proofing in place</li></ul>
Framing prior to drywall:	<ul style="list-style-type: none"><li>• Framing of walls, floors and roof complete prior to insulation</li><li>• Building accessible for inspection</li><li>• Manufactured engineered floor joist layouts on site</li><li>• Truss layout and roof bracing details on site</li></ul>
Final prior to occupancy within 180 days of permit issuance:	<ul style="list-style-type: none"><li>• Handrails in place and guards complete</li><li>• Heating/ventilation system installed and ductwork complete</li><li>• Smoke alarms and carbon monoxide detectors installed</li><li>• All items from previous inspection reports or plan examination complete</li></ul>

### ELECTRICAL PERMITS

Rough in prior to drywall:	<ul style="list-style-type: none"><li>• Main service installed</li><li>• All wire and boxes installed and visible</li></ul>
OR	<ul style="list-style-type: none"><li>• Bonding and grounding complete</li></ul>
Final prior to occupancy within 180 days of permit issuance:	<ul style="list-style-type: none"><li>• All items from previous inspection reports complete</li><li>• Panel labeled</li><li>• Smoke alarms installed</li><li>• All load devices and switches installed and operational</li></ul>

### GAS PERMITS

Final prior to occupancy within 180 days of permit issuance:	<ul style="list-style-type: none"><li>• All gas piping installed</li><li>• Pressure test complete</li><li>• Gas meter installed</li><li>• All fixtures installed, vented and operational</li></ul>
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### PLUMBING PERMITS

Completed rough-in below grade:	<ul style="list-style-type: none"><li>• All drain or sewer lines installed</li><li>• All water lines installed</li><li>• All vent stacks installed</li></ul>
OR	
Completed rough-in above grade prior to covering within 180 days of permit issuance:	<ul style="list-style-type: none"><li>• All items from previous inspection reports complete</li><li>• All fixtures installed and operational</li></ul>

### PRIVATE SEWAGE DISPOSAL SYSTEM PERMITS

Rough in prior to being covered within 30 days of permit issuance:	<ul style="list-style-type: none"><li>• Majority of system installed with a portion left open for inspection</li></ul>
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